

# Metalogix® Essentials for Office 365

The complete analysis, migration and management solution for Office 365

Moving large amounts of content from multiple sources — whether it's Box, Dropbox or Google Drive — to Office 365 can be a massive undertaking for any organization. The amount of planning and preparation needed for a successful migration not only ends up consuming a significant amount of time from the day-to-day operations of administrations, but it can also negatively impact business continuity, IT stakeholders and end users. As organizations integrate the cloud into their operations, performing the analysis and administration necessary to maintain an efficient collaboration environment can become even more complicated and resource draining.

Metalogix® Essentials for Office 365 offers a complete solution for Office 365 pre-migration analysis, migration and management. By taking advantage of its architecture visualization, reorganization functions and on-the-fly remediation options, your organization can significantly ease your pre-migration and migration requirements, as well as your post-migration cleanup. Essentials' single console makes moving and reorganizing content easy, and it provides administrators with a quick and effective way to manage permissions and licenses, report on multiple services across the Office 365 stack and gather key intelligence about user adoption.

#### **Features**

#### **Comprehensive cloud migration**

Move content from SharePoint Online,
OneDrive, Google Drive and Shared Drives, Box,
Dropbox, personal drives and file shares into Office
365 and OneDrive for Business. The Essentials
for Office 365 migration tool allows you to migrate
tenants, site collections, sites, lists, libraries, content,
Nintex forms and workflows, OneNote, web parts,
permissions, metadata, term stores and more —
individually or in bulk.

# Comprehensive migration and content management

Regardless of the source environment, preserve values for lookup fields, managed metadata fields and approval status, as well as convert string, choice lookup, managed metadata and person/group fields into a desired target field type. Use on-the-fly remediation and conversion functionalities, and handle everything from pre-migration planning and tenant-to-tenant migrations to managing and reporting on users and content. Quickly back up and recover business-critical content from SharePoint Online and One Drive for Business.

#### **Benefits:**

- Migrate content from multiple sources into Office 365
- Minimize time spent preparing and strategizing your migration
- Drive Office 365 adoption with easy-toread activity and usage reports
- Gain insight into external sharing, broken inheritance and content left without proper permissions
- Simplify the administrative workload around Office 365 and automate the management around multiple Office 365 services
- Manage your own backups of SharePoint Online and OneDrive for Business content and enable a quick recovery—in seconds, not weeks
- Migrate Nintex forms and workflows into Office 365



Essentials for Office 365

## **Pre-migration analysis**

Analyze the content in your current SharePoint environment, including a high-level scan for SharePoint 2016 and 2013, against Microsoft guidelines, then use easy-to-read reports to visualize and fix problems before they become roadblocks in your migration.

## **Teams migration**

Move files from OneDrive for Business, file shares, Box, Dropbox, Google Drives and Google Shared Drives to Microsoft Teams in one hop. With Metalogix Essentials, you can reduce your dependence on disparate file systems as well as reduce strain on your VPN by consolidating user files in Teams. With Essentials, you can map your migration path to Teams including the specific channel name using a .csv file.

#### **Post-migration validation**

Eliminate the need for manual post-migration validation by logging the operations undertaken during a migration and detailing them as a success or failure. Failed items are listed with error explanations and can be reprocessed with the click of a button.

#### Lifecycle management for Office 365

Perform the lifecycle management of an Office 365 environment from a single, unified platform. Easily add or remove users, bulk assign licenses, customize

license provisioning and more. From onboarding, day-to-day user and environmental analysis, and license and storage quota optimization, to security and backup and restore operations, Essentials reduces administrative workload and helps you maintain control over your Office 365 taxonomy long after completing your migration.

It also helps to archive business-critical content to on-premises, Microsoft Azure or Amazon S3 storage when it needs to be removed from your Office 365 tenant.

#### **Actionable reports**

Easily report on what was moved successfully and what issues were encountered during your Office 365 migration. Once migrated, keep the momentum going with preset reports that help you understand the state of your Office 365 environment, along with user adoption and usage trends.

#### Single, extensible platform

Administer your Office 365 environment without disparate administrative portals and custom PowerShell scripts, and enable powerful analysis, remediation, migration, backup and security functionalities. Utilize multithreading and an agentless, single install solution to get the most performance and compatibility out of the resources made available through Office 365.



#### Intuitive user interface (UI)

Make migrations easy to track, monitor and report on — at the source, within the Azure container space or at the final destination — with an intuitive UI and advanced logging capabilities. With Essentials for Office 365, you can pause and resume your migration as needed to incorporate ongoing business demands, and ensure your move is smooth and completed on time.

#### **About Quest**

Quest creates software solutions that make the benefits of new technology real in an increasingly complex IT landscape. From database and systems management, to Active Directory and Microsoft 365 migration and management, and cybersecurity resilience, Quest helps customers solve their next IT challenge now. Quest Software. Where next meets now.

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# **USE CASES**

- · Analyze environment prior to migration
- Consolidate content into Office 365
- · Automate administrative tasks
- · Prevent administrative overload
- · Reallocate unused licenses
- Maximize the utility of available Office 365 services

# **SYSTEM REQUIREMENTS**

# Supported source systems

- Office 365
- · SharePoint Online
- OneDrive
- · Google Drive
- Box
- Dropbox
- File shares
- · File system

